

Parking Lot Permit Guideline

Parking Lot

Category Name:
Site Improvement

Description:
Use this application when applying for a permit to reseal/restripe/remove/replace a parking lot.

Apply

- 1) Parking lot permits are for any reseal, restripe, patch, mill and pave or like for like replacement of impervious area as shown on the approved site plan for development.
- 2) Prior to applying, you must be registered with the City of Cape Coral and have an active CSS account. Please contact Contractor Registration at 239-574-0870 or ContractorRegistration@capecoral.gov to assist.
- 3) The description entered should be as concise as possible and include the name of the property, if any (i.e.: Golf Course Condo, Dollar General, etc.). All work must be included in the description. For example: reseal and paint parking lines, replace # of parking stops, replace # of stop signs, repaint arrows, etc.
- 4) The valuation should be the price you are charging the customer for the work. Note: this does not affect the cost of the permit.
- 5) The 'More Information' page (see below) needs to be completed. If you are removing and replacing 25% or more of the parking lot's surface, you must include the approved site development plan to show that the parcel is still in compliance with its originally approved plan as it pertains to landscaping and drainage. This can be obtained from the property owner, or it is possible that the City of Cape Coral has a copy that can be requested from the City Clerk as a public record request. "You want to request the approved site development plan for landscaping and drainage". See link:
https://www.capecoral.gov/departments/city_clerk/records_management.php
Please note: Asphalt driveways may only be seal coated; they cannot be repaved or patched. If the driveways are in a state of disrepair and need to be replaced, they must be replaced as per the City of Cape Coral Engineering Design Standards (EDS), section D. (see attached Section D)
The portion of the commercial driveway within the right-of-way, shall be concrete or pavers.

- a. If you are removing and replacing more than 25% of the Parking Lot surface, the permit fee is \$423.00 + \$141.00 Fire fee (*if applicable*) + \$99.00 Stormwater fee (*if applicable*)
- b. If you are not removing and replacing, the permit fee is \$285.05 + \$141.00 Fire fee (*if applicable*).

6) There are 2 required documents that must be uploaded upon submittal:

- a. The Current Approved Site Development Plan with Parking Layout: can be obtained from the owner or from a public records request from the City Clerk's Office. See link:
https://www.capecoral.gov/departments/city_clerk/records_management.php
- b. The Plans with Pavement Markings for Spaces: Plans that show pavement markings for spaces with dimensions that comply with EDS - Section E. Show appropriate ADA signage, striping and ramp locations, include ADA details to reflect required locations. (see attached Section E).

7) Annotate your site plan with the following:

A: The parking spaces length and width, as per EDS E-4, (number the spaces if possible) (see attached E-4)

B: Location and number of accessible ADA parking spaces with access aisle, per EDS E-4 (see attached E-4)

C: Show all pavement markings, striping, and signage as per EDS section E and the Manual of Uniform Traffic Control Devices (MUTCD).

Below is what the additional information online page shows that must be completed.

MORE INFO

Are you Removing and Replacing 25% or more of the Parking Lot surface?

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*Number of Regular Parking Spaces	
*Number of Guest Parking Spaces	
*Number of Handicap (HC) Spaces	
*ADA Compliance	
*Number of Stop Bars	
*Number of Stop Signs	
*Number of Direction Arrows	
*Number of Access Routes to the Bldg (HC)	
*Number of Access Routes to the Sidewalk (HC)	
*Number of Fire Lanes	
*Number of Fire Hydrant Zones	
*Number of No Parking Zones	
*Number of Loading Zones	
*Number of Other Special Markings	